

UNPACKING WORDS AT WORK

Activating the power of language to build inclusive workplaces

Inclusive language is a powerful tool that can enable a diversity of people to feel respected, valued, and centred in the workplace. This program explores why language matters for building inclusive workplaces, identifies the steps to apply inclusive language and discusses strategies to counter non-inclusive language for different diversity dimensions.

This program is for organisations and participants looking to understand the importance of inclusive language and how to build inclusive language practices for their workplace.

Contents

All DCA programs begin with an Acknowledgement of Country, information on program ground rules, expectations and learning outcomes, and end with time for Q&A.

Learning Outcomes:

- Define inclusive language and describe why it matters for building inclusive workplaces
- Identify and discuss the steps to building inclusive language.
- Examine how inclusive language can be applied to diversity dimensions within the workplace.
- Generate strategies to counter non-inclusive language.

Program Overview:

Part 1: The diversity and inclusion context.

Part 2: The power of inclusive language.

Part 3: Practical steps towards inclusive language within the workplace.

Part 4: Strategies to counter non-inclusive language.

Interactive Elements

All programs include videos, group discussions, self-reflection activities and key resources for participants to take home.

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Learner Profile

This program is suitable for employees any organisation and organisational level, regardless of prior subject knowledge.

Facilitators

Experienced DCA Facilitators deliver this program face-to-face or online.
[View our current panel.](#)

Pricing and Format

DCA Member rates (incl. GST):

| Delivery Method | Program duration | Price (max of 30 participants) |
|-----------------|------------------|--------------------------------|
| Face-to-Face | 90 mins | \$3,000 |
| Virtual | 90 mins | \$2,500 |

Non-Member rates (incl. GST):

| Delivery Method | Program duration | Price (max of 30 participants) |
|-----------------|------------------|--------------------------------|
| Face-to-Face | 90 mins | \$4,500 |
| Virtual | 90 mins | \$4,000 |

To encourage maximum learner participation, we recommend limiting groups to no more than 30 per program. Up to 10 extra employees can attend, however, this incurs an additional participant surcharge of \$500.00 incl. GST per program.

Next Steps

To send through an expression of interest: Please complete our [program EOI form](#). Alternatively, email workshops@dca.org.au or phone 02 8014 4300.

To proceed with the booking process: Please contact DCA's Knowledge Program Team – email workshops@dca.org.au or phone 02 8014 4300.

Program FAQs

See our DCA [Knowledge Program FAQs page](#) for more information.