

# Unpacking Words at Work

## Activating the power of language to build inclusive workplaces

Inclusive language is a powerful tool that can enable a diversity of people to feel respected, valued, and centred in the workplace. This program explores why language matters for building inclusive workplaces, identifies the steps to apply inclusive language and discusses strategies to counter non-inclusive language for different diversity dimensions.

This program is for organisations and participants looking to understand the importance of inclusive language and how to build inclusive language practices for their workplace

## Contents

All DCA programs begin with an Acknowledgement of Country, information on program ground rules, expectations and learning outcomes, and end with time for Q&A.

## Learning Outcomes

- Define inclusive language and describe why it matters for building inclusive workplaces
- Identify and discuss steps to build inclusive language
- Examine how inclusive language can be applied to diversity dimensions in the workplace
- Generate strategies to counter non-inclusive language

## Program Overview

**Part 1:** The diversity and inclusion context

**Part 2:** The power of inclusive language

**Part 3:** Practical steps towards inclusive language within the workplace

**Part 4:** Strategies to counter non-inclusive language

## Interactive Elements

All programs include videos, group discussions, self-reflection activities and key resources for participants to take home.

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## Learner Profile

This program is suitable for employees from any organisation and organisational level, regardless of prior subject knowledge.

## Facilitators

Experienced DCA facilitators deliver the program face-to-face or online.  
[View our current facilitators.](#)

## Pricing and Format

Delivery Method	Program Duration	Member Price*	Non-Member Price*
Face-to-Face	90 mins	<b>\$3,000</b>	\$4,500
Virtual	90 mins	<b>\$2,500</b>	\$4,000

To encourage maximum learner participation, we recommend limiting groups to no more than 30 per program. Up to 10 extra employees can attend for an additional participant surcharge of \$500 per program.

\*All pricing is GST inclusive.

## Next Steps

To send through an expression of interest: please complete our [program EOI form](#). Alternatively email [workshops@dca.org.au](mailto:workshops@dca.org.au) or phone 02 8014 4300.

## Program FAQs

See our [DCA Knowledge Program FAQs](#) page for more information.